BERLIN COSMOPOLITAN SCHOOL

WE LIVE EMPATHY, EQUITY, EXCELLENCE IN EDUCATION

Career Counsellor (m/f/d)

Are you passionate about helping students identify their strengths, explore future pathways, and make informed academic and career choices? Join the Berlin Cosmopolitan School (BCS), an international, non-profit school where science, music, and dance set the stage for a daily adventure in learning. With campuses in the heart of Berlin and at Müggelsee, our diverse community of over 820 students and 170 staff from over 45 countries is excited to welcome you!

About BCS

At BCS, teaching is an exhilarating journey where every day brings new opportunities to make a difference. Founded in 2004, our school has grown from a kindergarten and pre-school to include a primary school (since 2007) and a secondary school (since 2009). Here, innovation, inclusivity, and fun merge to create an inspiring educational environment.

Your Role

This role is an important part of our student support structure and is intended to help guide students as they prepare for their academic and professional futures. The Career Counsellor will work closely with students to support them in exploring their strengths, interests, and long-term goals, while also helping them navigate the different academic and career pathways available to them.

Planned start date: August/September 2026.

Your Responsibilities

- Supporting students in exploring academic and career options
- Providing guidance on university applications, career planning, and future educational pathways
- Assisting students in identifying their individual strengths, interests, and development areas
- Working closely with students, parents, teachers, and the wider school team
- Contributing to a structured, supportive, and student-focused guidance environment within the school
- Helping students make informed decisions about their next steps after graduation

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Your Profile

- A relevant academic background in counselling, education, psychology, social sciences, or a related field
- Fluency in both German and English, written and spoken
- Experience in career guidance, student counselling, or working with young people would be an advantage
- Strong interpersonal and communication skills
- A reliable, well-organised, and student-oriented working style
- The ability to work independently while also collaborating effectively with colleagues and families

What We Offer

At BCS, we provide an environment where you can thrive both professionally and personally. Enjoy benefits such as:

- **A Dynamic International Team:** Collaborate with passionate professionals from around the globe.
- **Delicious, Freshly Cooked Lunches:** Enjoy meals at a highly subsidized rate.
- **Convenient Public Transport:** Receive a monthly public travel ticket (up to €49) from day one.
- **Financial Security:** Access an employer-funded company pension after two years—with deferred compensation available from the start.
- **Continuous Professional Growth:** Benefit from further education and training opportunities, including Erasmus+.
- **Extra Perks:** Enjoy a monthly shopping voucher card worth €50 after your 6-month trial period and a subsidy for an Urban Sports membership.

Ready to Inspire?

If you're excited about guiding young explorers on their journey of discovery and creativity, we'd love to hear from you! Please send your detailed application—including your current CV, a cover letter, certificates, and references—in a single PDF to **jobs@cosmopolitanschool.de** with the subject "***Career Counsellor***".

Join us at BCS and be the spark that lights up a world of adventure and learning!