

BCS School Clothing Policy 2020/21 Grades 1-12 (as of October 2020)

School clothing must be ordered from our official school clothing supplier "Dress for School" and is mandatory at all times from 7:30am to 6pm in the school building, in the courtyard, in parks and all excursions.

What is considered official school clothing?

All school clothing should be neat and clean. Clothing with holes and fringes is not acceptable.

Trousers, shorts, skirts and **leggings** must be plain navy in Primary School and plain navy, black or dark grey in Secondary School. Leggings must always be combined with skirts or shorts. Pants with holes and fringes are not acceptable. White or beige trousers, shorts, skirts may be worn in Summer.

Sports trousers/sweatpants must be navy or black and may only be worn during sports lessons.

Shoes should preferably be dark coloured and may only be worn in matching pairs. Flip-flops and alike are not allowed. All sandals must be closed at the heel for safety reasons.

Socks and tights may only be plain white, navy or black. Plain meaning no stripes, no flowers and alike.

Scarves, like tops, must be plain (no text, logos, patterns or designs) and in school colours only.

Make-up (including nail polish) is not allowed in Primary School. In Secondary School only decent make-up is allowed. **Tattoos** may not be visible at any time. **Hair** may be dyed in natural hair colours only.

Jewelry must be decent in Primary and Secondary School. **Piercings** may not be visible at any time with the exception of one piercing per ear. Loop earrings or alike may not be worn for safety reasons.

Caps must be BCS only and may be worn outside during the school day.

Sports clothes includes the official sports t-shirt for all sports lessons. In Secondary School, sports pants and shorts must be dark blue, dark grey or black. In Primary School, official sport pants and shorts are also mandatory. Sports clothes may not be worn at any other time of the day.

Tops worn by students (grades 1-10) must have the official BCS logo on it. A student should bring at least two layers of tops to school (e.g. t-shirt plus sweatshirt) in case the temperatures change. **Outdoor jackets are not allowed to be worn in school.** Students must ensure they bring enough layers, this may include turtlenecks worn under school clothing, or an extra sweater for comfort.

The only exception to the above, is an outdoor rain/winter jacket which may be purchased elsewhere.

Upper Secondary students (grades 11 & 12) may choose additional items on our website and may also wear previously purchased items from the Lower Secondary (grades 7-10) catalogue. Upper Secondary Students may also wear tops without BCS logo, however:

- Items must match the clothes offered for these grade levels on the BCS website
- Only small sized brand names and logos (max. thumbnail size) may be visible
- Only button-down shirts with collars, polo shirts and t-shirts are allowed.
- Only plain blue, red, white, grey or black colours (no prints, images, stripes or patterns) are allowed
- Shoulders must be covered -- crop tops, tank tops and halter tops are not permitted
- Blazers, sweaters and fine-knit cardigans in school colours may be worn (no hooded sweaters)
- Students may not wear hoodies or sweatshirts (anything made of hoodie material or anything with a hood). The only exceptions are hoodies connected to BCS. This includes club hoodies (i.e. MUN and BCS sports teams or specially approved of BCS hoodies) or the upcoming "class of 2022" hoodie.

Beginning with the graduating class of 2023 (students entering grade 11 in September 2021), all Upper Secondary Students will follow the same policy as Lower Secondary Students in that **all tops will have to be the school colours and the official BCS logo**. They may still wear hoodies connected to BCS. This includes club hoodies (i.e. MUN and BCS sports teams or specially approved of BCS hoodies) or the upcoming "class of 2022" hoodie made especially for the upper secondary students.

How much school clothing should a student have?

All students must have enough school clothing to be dressed properly for a whole school week. This means, they should **at least** have:

- 5 BCS shirts
- 1 BCS sweatshirt/ hoody/ sweater
- 2-3 trousers or skirts
- 1 BCS sports-shirt (mandatory)
- 1 BCS sports-shorts or sweatpants

Can we alter the school clothing?

School clothing may **not be altered** in any way. The only exception being, altering the lengths of trousers, skirts or dresses.

May anyone stitch the BCS Logo on clothing?

The BCS logo is a registered brand and any usage or reproduction without prior formal consent by the school management is illegal.

Who do I contact if I have any further questions regarding school clothing?

Please contact Ms. Sybille Böhmisch (boehmisch@cosmopolitanschool.de), who will be happy to assist you.

Where to order BCS school clothing?

Please find the link for your school clothing order on the BCS website here: <https://www.cosmopolitanschool.de/official-clothing>

Teacher Responsibilities

- Ensure at the beginning of each lesson that every student is abiding by the above policy.
- Any student violating the BCS clothing policy is to be sent home to change immediately.
- Ensure that there is a visible updated BCS clothing policy in their classrooms.